केन्द्रीय विद्यालय गांगरानी, जनपद- कुशीनगर (शिक्षा मंत्रालय), स्कुल शिक्षा एवं साक्षरता विभाग ) गाँव- गांगरानी, पोस्ट-होरलापुर, जनपद- कुशीनगर, उत्तर प्रदेश पिन कोड-274303 इमेल:-kvgangrani@gmail.com वेबसाइट-https://gangrani.kvs.ac.in



KENDRIYA VIDYALAYA GANGRANI, DISTRICT- KUSHINAGAR (Ministry of Education, Deptt. Of School Education )
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पत्रांक: फा.सं.430350(3) /के.वि.गांगरानी/2022-23/ 🗸

Revised

दिनांक : 27.07.2022

## Office Order

In response to Kendriya Vidyalaya Sangthan (HQ) New Delhi F. 11-55/2000-KVS(Vig.)Pt.1/1122-25 dated 05.03.2019 and in terms of the provisions and guidelines laid down under section-4(2) of the "Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act 2013" enforced on 9<sup>th</sup> December, 2013, the "Internal Complaints Committee: at School Level comprising of the following members is hereby constituted for the redressal of complaints of the nature defined in the act-

S.No	Name & Designation of the member	Designation in the	Mobile No.	Jurisdiction
1.	Mrs. Soma Ghosh, Assistant Commissioner, KVS(RO) Patna	Presiding Officer	7091412837	To inquire into the complaints of sexual harassment at work place against the officials at the K.V.
2.	Mrs. Kamlesh Singh Chauhan, Secretary of Let US LIVE FOUNDATION, NGO Member	NGO Member		
3.	Mrs. Jyoti Sagar, Librarian	Member	8299875579	Gangrani,
4.	Mr. Satya Narain , TGT( S.Sc)	Member	8840228092	Kushinagar except Principal, V.P. H.M

The Presiding officer of the committee will ensure the following:-

- 1. Co-ordiante with NGO member, others members to fix day and time for conduct of enquiry.
- 2. Co-ordinate with NGO member and plan & facilitate the tour programme.
- 3. The inquiry will be conducted in terms of guidelines contained in the judgment dated 13.08.2019 of the Hon'ble Supreme Court in Vishaka and Others Versus State of Rajasthan & Others and order dated 26.04.2004 passed by the Hon'ble Supreme Court in the case of Medha Kotwal Lele & Others VS Union of India & Others.
- It is mandatory to have one NGO member while investigating the cases of Sexual harassment of women employees.
- Submission of Inquiry report with specific findings and supporting documents along with her comments/recommendation within a peiod of one month form the date of such receipt of a complaint.

(Sandeep Kumar Pandey)
Principal

प्रवादं/Principal
क्रिय विद्यालय, गांगरानी
K. V., Gangrani
क्रियन सुधीनगर (उ०प्र०)